

Incident Report Form

This form is to be completed in the event of an on-water or off-water incident where by a rower, rowers or other is injured, potentially could have been injured or there is damage to equipment and the incident has occurred during bone fide training and/or competition. It should be completed by the person in charge at the time of the event or a witness to the event. The form needs to be sent via email to info@gisbornerowingclub.co.nz or given to the club captain

Dat	te of Incident/ Date	Date incident reported//					
1.0	PERSONAL DETAILS						
1.1	Person 1 involved in incident						
Sur	rname: First Name:	Mobile:					
Em	ail: Club/Scho	ol:					
1.2	Person 2 involved in incident						
Sur	rname: First Name:	Mobile:					
Em	ail: Club/School:						
1.3 Any other persons involved in incident?.							
2.0	INCIDENT PARTICULARS						
1.	Nature of Incident (tick all that apply)						
0	Collision between rowing vessels or a fixed or floating structure (i.e. bank/jetty/log etc)						
0	Collision between rowing vessel & powered vessel Rowing vessels not obeying water way rules / Powered vessels not obeying water way rules						
0	Obstructions present in rowing course						
Oth	ner						

2.2	2 Vessel Particulars Involved		
0	Number and type of rowing vessels Registration Number / Vessel name		
0			
Ot	her		
3.	Incident Contributors (circle all that apply in your opinion contributed to the incident)		
0	Clear Strong Current	Rain Strong Wind	
0	Fog/haze Equipment failure	Flood Safety lights absent	
0	Choppy Excessive speed	Rough/very rough water	
0	Poor judgement		
Ot	her (specify details)		
3.0) INCIDENT DETAILS		
4.0	D INJURIES AND TREATMENT REQUIRED	(minor first aid, doctor, hospital?	
5.0	O WITNESSES No witnesses		
-	Name	Contact details (Address, Phone, email)	
Ö			
		Date//	

Signature of person completing report.

6.0 INCIDENT ACTION (Gisborne Rowing Club use only)

•	Action description	Taken by	Target date	Finish date
•		•	•	

Updated November 2023

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